



## EMPLOYMENT APPLICATION

It is the policy of BA Services, Inc. to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability, or veteran status.

*Please complete the entire application.*

### Applicant Information

Full Name .....

Home Address .....

City, State & Zip .....

Number of years at this address? .....

Mobile Phone .....

Home Phone .....

Social Security Number .....

Driver's License (State & Number) .....

### Emergency Contact – Whom should be contacted in the event of an emergency?

Full Name .....

Relationship to you? .....

Address .....

City, State & Zip .....

Mobile Phone .....

Home Phone .....

## Job / Position Information

Job / Position Applying For \_\_\_\_\_

Full or Part-Time \_\_\_\_\_

Salary Desired \$ \_\_\_\_\_ Per \_\_\_\_\_

Who referred you to BA Services? \_\_\_\_\_

How will you get to work? \_\_\_\_\_

Are you willing to work any shift, including nights & weekends? \_\_\_\_\_

If applicable, are you available to work overtime? \_\_\_\_\_

If you are offered employment, when can you start? \_\_\_\_\_

\*Have you ever been convicted of a felony or misdemeanor? \_\_\_\_\_

If yes, what were you convicted of? \_\_\_\_\_

Date of conviction? \_\_\_\_\_

City and state of conviction? \_\_\_\_\_

\*Please note that the existence of a criminal record does not constitute an automatic bar to employment unless relevant to the type of employment.

## Employment History

List your current or most recent employment first. Please list all jobs (including self-employment and military service) which you have held, beginning with the most recent, and list and explain any gaps in employment.

Employer Name \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

Address \_\_\_\_\_

City, State & Zip \_\_\_\_\_

Job Duties \_\_\_\_\_

Reason for leaving? \_\_\_\_\_

Dates of Employment (Month / Year) From \_\_\_\_\_ To \_\_\_\_\_

Employer Name

.....

Supervisor's Name

.....

Address

.....

City, State & Zip

.....

Job Duties

.....

Reason for leaving?

.....

Dates of Employment (Month / Year)

From

To

.....

Employer Name

.....

Supervisor's Name

.....

Address

.....

City, State & Zip

.....

Job Duties

.....

Reason for leaving?

.....

Dates of Employment (Month / Year)

From

To

.....

### References

List any two non-relatives who would be willing to provide a reference for you.

Name

.....

Address

.....

City, State & Zip

.....

Phone

.....

Email

.....

Relationship

.....

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State & Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Relationship \_\_\_\_\_

Please provide any other information that you believe should be considered, including whether you are bound by any agreement with any current employer.

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### Certification

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my application, or if employment commences, immediate termination.

I authorize BA Services, Inc. to contact former employers and educational organizations regarding my employment and education. I authorize former employers and organizations to communicate information fully and freely regarding my previous employment, attendance, and grades. I authorize those persons designated as references to communicate information fully, and freely regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its General Manager, the employment relationship will be “at-will”. In other words, the relationship will be entirely voluntary in nature, and either I or my employer will be able to terminate the employment relationship at any time and without cause. With appropriate notice, I will have the full and complete discretion to then the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the right as well. Moreover, no agent, representative, or employee of BA Services, Inc, except in a specific written contract of employment signed on behalf of the organization by its General Manager, has the power to alter or vary the voluntary nature of the employment relationship.

**I have carefully read the above certification and understand and agree to its terms.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date